








Guardian Guide REACH 4-5 Online Learning





Please use this guide to help you better understand how our online learning program operates.

Item	Description	Frequency	Format	Additional Info
 Attendance	<p>Teachers will post a link for you to record your attendance in Google Classroom.</p> <p>This link will take you to the Infinite Campus Student Login Portal.</p>	DAILY	<p>Students/Guardians are responsible for submitting their attendance.</p> <p>Students/Guardians will type in the child's login information then click the button for attendance.</p>	It is vital to your child's educational progress to attend each day.
 Assessments	<p>Your child will have assessments throughout the quarter. These assessments can be formative (which help determine a baseline of your child's needs) or summative (which determine your child's depth of knowledge of the content).</p>	AS NEEDED	<p>Any of the following:</p> <p>LIVE sessions Google Forms Google Slides Wizer.me ClearSite</p>	Students with IEPS, 504 or ELL will receive their accommodations during assessments.
 Student Work	Teachers will assign work to be completed for their class to check for their understanding.	PER TEACHER	Determined by online teacher	Students are given 24 hours to complete work. Late work will be accepted no longer than a week after the due date.
 Office Hours	Teachers are available via phone or email for questions or advice.	DAILY	Email Phone *LIVE if available	Teachers will communicate when their specific office hours are as times will be different depending on the grade level.
 Brain Start Smart	Students will begin each day with a brain start smart to get their brain in an optimal state for learning.	DAILY	LIVE session with the online teacher (K-3) homeroom teacher (4/5)	Components of the start include: Activity to Unite, Disengage Stress, Connect and Commit



Breakdown of ELA

4-5 120 Min





Activity	Description	Frequency	Format	Additional Info
 Mini Lesson	Short lessons that can be used to teach particular skills, extend previous learning, generate questions or introduce strategies.	DAILY	Asynchronous, which means that the teacher is pre-recording the mini lessons for students to view/review at their own pace.	<p>Why recorded? The teacher is meeting LIVE with small groups during the entire ELA/SS integration block.</p> <p>It is vital students watch the recorded mini lessons to be successful.</p>
 Differentiated Small Groups	Targeted reading skills designed to help students receive the literacy skills that are tailored to meet their needs.	DEPENDS on the individual needs of the student	<p>OR</p> <p>Synchronous, which means LIVE in a Google Meet or Zoom with the online teacher.</p>	<p>Cannot be stressed enough that this component is the most important and needs to be attended at the time slot given by the online teacher.</p> <p>Teachers will be unavailable to answer emails or take calls during the reading block as this is LIVE instruction time.</p>
 Independent Learning	Students are working independently on Project Based Learning or Problem Based Learning.	DAILY	Asynchronous, which means that students are working on these items independently at their own pace.	Students are working independently so that the teacher can meet LIVE with small groups at the same time.
 Checks for Understanding	Ongoing evaluation of student work	DAILY	<p>Synchronous, which means LIVE in a Google Meet or Zoom with the online teacher</p> <p>OR</p> <p>Asynchronous, which means that students are working on these items independently at their own pace.</p>	IF Asynchronous: Students are working independently so that the teacher can meet LIVE with students who need additional support.



Breakdown of Everyday Math/Glencoe

4-5 120





Min

Activity	Description	Frequency	Format	Additional Info
 Everyday Math or Glencoe Lesson	Math Lessons are aligned with Indiana State Standards and teachers follow the HA Everyday Math or Glencoe program with fidelity.	DAILY	Asynchronous, which means that the teacher is pre-recording the math lessons for students to view/review at their own pace. OR	<p>Why recorded?</p> <p>The teacher is meeting LIVE with students who need additional support regarding the math lesson.</p> <p>It is vital students watch the recorded math lesson to be successful in mathematics..</p>
 Practice	Students are working independently on: Math Boxes Journal Home Links Glencoe items	DAILY	Synchronous, which means LIVE in a Google Meet or Zoom with the online teacher.	Students are working independently so that the teacher can meet LIVE with students who need additional support in math.
 Q/A	Teachers offer the opportunity for students to join LIVE if they have questions regarding the math lesson.	DAILY	Synchronous, which means LIVE in a Google Meet or Zoom with the online teacher or instructional coach.	Encourage your child to contact the teacher during the Q&A if they are struggling with the daily lesson. Teachers will be unavailable to answer emails or take calls as this is LIVE student support time.
 Checks for Understanding	Ongoing evaluation of student work.	DAILY	Synchronous , which means LIVE in a Google Meet or Zoom with the online teacher OR Asynchronous , which means that students are working on these items independently at their own pace.	IF Asynchronous: Students are working independently so that the teacher can meet LIVE with students who need additional support .



Breakdown of Science/Social Studies

4-5 Integrated within ELA/Math

Activity	Description	Frequency	Format	Additional Info
 Mini Lesson	4-5 Teachers have created a video of the lesson of the day AND/OR embedded an instructional video lesson from a source that relates to their Indiana State Standard.. (YouTube, Mystery Doug, etc.)	DAILY	Asynchronous, which means that the teacher is pre-recording the mini lessons for students to view/review at their own pace. OR	<p>Why recorded? The teacher is meeting LIVE with students who need additional support regarding the science/social studies lesson.</p> <p>It is vital students watch the recorded mini lessons to be successful in science/social studies.</p>
 Practice	Teacher has students work on practice items covering the standard chosen.	DAILY	Synchronous, which means LIVE in a Google Meet or Zoom with the online teacher.	4-5: Ensure that students are completing assignments for both science and social studies.
 Q & A	Teachers offer an opportunity for students/guardians to join LIVE if they have questions regarding science/social studies.	DAILY	Synchronous, which means LIVE in a Google Meet or Zoom with the online teacher.	Encourage your child to contact the teacher during the Q&A if they are struggling with the daily lesson. Teachers will be unavailable to answer emails or take calls as this is LIVE student support time.
 Checks for Understanding	Ongoing evaluation of student work	DAILY	Synchronous , which means LIVE in a Google Meet or Zoom with the online teacher OR Asynchronous , which means that students are working on these items independently at their own pace.	IF Asynchronous: Students are working independently so that the teacher can meet LIVE with students who need additional support .

Related Arts: Students will go to their Google Classroom to locate the related arts lesson of the day.