

9 MO EE'S												
START	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
BEN EFF	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR
MO'S OF WORK	3	2	1	12	11	11	10	10	9	8	7	6
SICK	2	1	1	6	6	6	5	5	5	4	4	3
PERSONAL	1	1	1	2	2	2	2	2	2	2	2	1
12 MO EE'S												
START	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
BEN EFF	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR
MO'S OF WORK	3	2	1	12	11	11	10	10	9	8	7	6
SICK	2	2	1	8	8	8	7	7	6	6	5	4
PERSONAL	1	1	1	3	3	3	3	3	3	2	2	2
VACATION	2	1	1	5	5	5	5	5	4	4	3	3

EE's will receive the allotted leave time on 7/1 - Their benefit date wont allow them to use them.

JULY 1, 2020 VACATION ACCRUAL

HIRE DATE BETWEEN		ANNIV	VACATION
JULY 1	JUNE 30	YEAR	DAYS
2009	2010	2011	20
2010	2011	2012	15
2011	2012	2013	15
2012	2013	2014	15
2013	2014	2015	15
2014	2015	2016	15
2015	2016	2017	10
2016	2017	2018	10
2017	2018	2019	10
2018	2019	2020	5
2019	2020	2021	5
New Hires Receive Pro-Rated Days After Probation Period			
Maximum Balance Equivalent of 25 Days			